


Event Budget


Expenses


	Estimated	Actual
Total Expenses		


Travel & Accommodation

 Food & Beverage	Estimated	Actual
TOTALS		


 AV	Estimated	Actual
TOTALS		


 Staff & Vendor Compensation	Estimated	Actual
TOTALS		

 Venue	Estimated	Actual
TOTALS		

 Logistics	Estimated	Actual
TOTALS		

 Speaker Costs	Estimated	Actual
TOTALS		

 Marketing & PR	Estimated	Actual
TOTALS		

 Miscellaneous	Estimated	Actual
TOTALS		